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August 31, 2012

Memorandum To: All Prospective Members of the Medical Staff
MultiCare Auburn Medical Center

From: H. Lester Reed, MD
Senior Vice President, Quality

Christopher Kodama, MD
Medical Vice President, Inpatient Clinical Operations

Richard S. McMonigal, MD
Chief of Staff, Auburn Regional Medical Center

Re: Interim Medical Staff Bylaws & Rules Approval Request
Medical Staff Leadership Approval Request

Greetings to all Prospective Members of the Medical Staff:

On August 15, 2012 we forwarded to you a summary of the various processes required of the Medical Staff as we transition from Auburn Regional Medical Center to MultiCare Auburn Medical Center on October 1, 2012. We are pleased to report to you that nearly half of the active members of the ARMC Medical Staff have completed their applications for membership on the MAMC Medical Staff. For those who have not yet submitted your packets, please do so at your earliest opportunity, as we want to ensure complete continuity of care for all patients effective at the time of transition of ownership of the hospital.

This memo solicits your approval of two key elements of this transition process. These are the Interim Medical Staff Bylaws for MAMC, as well as confirmation of approval of the MAMC Medical Staff Leadership. These requests are explained in greater detail below.

We look forward to a smooth and seamless transition of ownership and operation of the hospital on October 1, 2012, as planned, and we particularly look forward to further collaboration with the members of the MAMC Medical Staff as we continue the great work you have been doing in the Auburn community.

Please feel free to contact any of us with any questions you may have concerning any aspect of this important transition. Our contact information is listed below.

H. Lester Reed, MD
Sr. VP, Quality
253-403-3344
Lester.Reed@multicare.org

Christopher Kodama, MD
Medical VP, Clinical Operations
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We are requesting your approval of two necessary elements of the Medical Staff structure at MAMC. It is critical that each of these elements be in place by mid-September, in order to arrange for all of the necessary Medical Staff appointments (credentials and privileges.)

1. **Approve the Interim MAMC Medical Staff Bylaws.** These have been posted for your review at the internet site location (URL) noted below.

2. **Approve the Medical Staff Leadership**. The existing Medical Staff Leadership roster is posted at the internet location noted below.

The site should be accessible to you from any internet location, using any device. If you have difficulties accessing the site, please contact:

Paula Watkins, Manager, Medical Staff Services
MultiCare Health System MS 315-M3-MSS
PO Box 5299
Tacoma, WA 98415-0299
253-403-2903
Paula.Watkins@multicare.org

The URL for access to all materials is: http://www.multicare.org/home/medical-staff-bylaws

At that site you will find the following:

- Interim MultiCare Auburn Medical Center Medical Staff Bylaws & Rules
- An annotated set of ARMC Medical Staff Bylaws with pointers to the content in the Interim MAMC Bylaws covering substantially similar provisions
- Guidance from the Joint Commission concerning Medical Staff governance issues
- A copy of this Memo
- A roster of the current Medical Staff Leadership

The URL for access to the online voting tool is: http://www.surveymonkey.com/s/8PB2WCX

If you do not have access to this internet set, or otherwise prefer not to vote using an online tool, you may submit your vote in writing by delivering it to Paula Watkins, at the address above, or by leaving it with the ARMC Medical Staff Services Office. In either case, your vote must be received by close of business on September 14, 2012.

When you vote, you will be asked to:

- Approve the Interim Medical Staff Bylaws & Rules; and
- Approve the existing Medical Staff Leadership; and
- Provide any comments you wish to make.

Please submit your votes by no later than midnight on September 14, 2012. Preferably sooner. At such time as the requisite majority of votes have been received, we will be asking the MultiCare Health System Governing Board to approve the Interim Medical Staff Bylaws and appoint the Medical Staff Leadership necessary to effectuate the appointment processes that will allow each of you to commence practice at MAMC on October 1, 2012.