



Patient Medical Record Copy Fee – Effective August 23, 2016

1. **No Fee** for the following Medical Records Requests:
 - a. Records to be sent to other medical facilities/physician’s office (Continuity of Care).
2. Patient requests for reasons other than continuity of care will be charged using the following schedule:

Format of Original Patient Record	Cost for delivery in electronic format	Cost for delivery in Paper format
Electronic or Hybrid (part electronic and part paper)	<ul style="list-style-type: none"> • \$6.50 flat fee for electronic portion • Plus, if applicable \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of the record maintained in paper. • Plus, sales tax as applicable 	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, if applicable, the lower cost under state regulation patient rates or \$0.90 for CIOX Health average labor cost to create and deliver the portion of record maintained electronically. • Plus \$0.05 per page for supplies (paper and toner) • Plus, actual postage if mailed. • Plus, sales tax as applicable.
Paper	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, actual postage if mailed. • Plus, sales tax as applicable 	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, \$0.05 per page for supplies (paper and toner) • Plus, actual postage if mailed. • Plus, sales tax as applicable.

3. Attorneys and Insurance Companies requests for medical records [WAC 246-08-400; RCW 70.02.010(37)]:
 - a. \$25.00 clerical fee
 - b. \$1.12 per page for the first 30 pages
 - c. \$0.84 per page for all other pages