



**Patient Medical Record Copy Fee – Effective August 2017**

1. **No Fee** for the following Medical Records Requests:
  - a. Records to be sent to other medical facilities/physician’s office (Continuity of Care).
2. Patient requests for reasons other than continuity of care will be charged using the following schedule.

<b>Format of Original Patient Record</b>	<b>Cost for delivery in electronic format</b>	<b>Cost for delivery in Paper format</b>
Electronic or Hybrid (part electronic and part paper)	<ul style="list-style-type: none"> <li>• \$6.50 flat fee for electronic portion</li> <li>• Plus, if applicable \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of the record maintained in paper.</li> <li>• Plus, sales tax as applicable</li> </ul>	<ul style="list-style-type: none"> <li>• \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper.</li> <li>• Plus, if applicable, the lower cost under state regulation patient rates or \$0.90 for CIOX Health average labor cost to create and deliver the portion of record maintained electronically.</li> <li>• Plus \$0.05 per page for supplies (paper and toner)</li> <li>• Plus, actual postage if mailed.</li> <li>• Plus, sales tax as applicable.</li> </ul>
Paper	<ul style="list-style-type: none"> <li>• \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper.</li> <li>• Plus, actual postage if mailed.</li> <li>• Plus, sales tax as applicable</li> </ul>	<ul style="list-style-type: none"> <li>• \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper.</li> <li>• Plus, \$0.05 per page for supplies (paper and toner)</li> <li>• Plus, actual postage if mailed.</li> <li>• Plus, sales tax as applicable.</li> </ul>

3. Attorneys and Insurance Companies requests for medical records
  - a. \$26.00 clerical fee
  - b. \$1.17 per page for the first 30 pages
  - c. \$0.88 per page for all other pages