

## COVID Employee Response Team (CEERT)

### Approach to Employee Illness, Exposure Management, Testing, Contact Tracing, RTW – Decision Guide

Last Updated: November 23, 2020

EMPLOYEE Presentation	Sick r/o Exposure <small>(See Below Exposure Classification)</small>	Sick r/o Exposure <small>(See Below Exposure Classification)</small>	Exposed NOT Sick <small>(See Below Exposure Classification)</small>	HOME exposure <small>(See Below Exposure Classification)</small>	HOME exposure <small>(See Below Exposure Classification)</small>	Not Exposed <small>(See Below Exposure Classification)</small>
<b>Worker Critical/non-Critical</b>	Critical	Non-Critical	Critical & Non-Critical	Non – Critical	Critical	Critical & Non-Critical
<b>CEERT</b>	Yes	Yes	Yes	No	YES	Yes
<b>Get Tested</b>  <b>Employee directed by CEERT, selects In-house or UW/Outside based on criteria in this table.</b>	BOT In-House  EE selects location on BOT  CEERT Generates email with lab testing direction. EE prints or is prepared to show email to testing location.	BOT UW/Outside  EE selects location on BOT	BOT In-House, 5-7 days post-exposure  EE selects location on BOT  CEERT Generates email with lab testing direction. EE prints or is prepared to show email to testing location.	BOT UW/Outside  EE selects location on BOT	Determined by CEERT based on assessment and rates of conversion.	BOT UW /Outside  EE selects location on BOT
<b>COVID 19 Order in Epic</b>	Provider generated	Provider generated	Provider generated	Provider generated	Provider generated	Provider generated
<b>Test Labeling Standard Test Kit</b>  <b>*Could prioritize within UW test</b>	Purple – PSR Red – INW  Routed to TG Lab	Routine labeling/routing	Routine labeling/routing	Routine labeling/routing	Determined by CEERT	Routine labeling/routing

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<b>Contact Tracing /Public Health</b>	CEERT/TBD	CEERT/TBD	CEERT/TBD	CEERT/TBD	CEERT/TBD	CEERT/TBD
<b>Test Result Receipt /Notice to EE</b>	Employee checks MyChart daily  CEERT f/u only if COVID positive	Employee checks MyChart daily  CEERT f/u only if COVID positive	Employee checks MyChart daily  CEERT f/u only if COVID positive	Employee checks MyChart daily  CEERT f/u only if COVID positive	Employee checks MyChart daily  CEERT f/u only if COVID positive	Employee checks MyChart daily  CEERT f/u only if COVID positive

**Employees are to check MyChart daily for COVID Test Results; when received, inform Manager. Follow instructions below about Manager notification and RTW.**

<b>Employee Responsibility</b>	COVID test ASAP	COVID test ASAP	Rigorous symptom checks daily  COVID test 5-7 days post exposure  Any mask removal (drink/eating/etc) must be 6ft distance from others.	Rigorous symptom checks daily  COVID test 5-7 days post exposure  Any mask removal (drink/eating/etc) must be 6ft distance from others.	Rigorous symptom checks daily  COVID test 5-7 days post exposure  Any mask removal (drink/eating/etc) must be 6ft distance from others.	Monitor symptoms  Any mask removal (drink/eating/etc) must be 6ft distance from others.
<b>Identification as Employee at Testing location.</b>						
<b>Employee RTW</b>	COVID Pos- 10 day from symptom onset  COVID Neg- EH RTW Policy	COVID Pos- 10 day from symptom onset  COVID Neg- EH RTW Policy	Not Sick: works until test results received  COVID Pos- 10 day from symptom onset  COVID Neg- RTW	Work from home if available.  Quarantine for 14 days.	Not Sick: Determined by CEERT based on assessment  COVID Pos- 10 day from symptom onset to go on-site  COVID Neg- RTW	Not Sick: Critical: works on site until test results received  Non-critical: works until test results received/works from home

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**Exposure:** Health Care Provider (HCP) who had prolonged (15 cumulative minutes) close contact (6ft or less) with a patient, visitor, or other HCP with confirmed COVID- 19 without appropriate PPE.

If EE Self directs as “Patient” to testing, they get a UW /outside COVID Test, unless provider decides otherwise based on clinical presentation.  
 \*\*If EE becomes SICK, start at “sick” and revisit decision to test/retest based on status. \*\*

**COVID Employee Exposure Response Team:**

**Contact Phone:** 253-403-6440  
**Contact email:** [covidemployeesupport@multicare.org](mailto:covidemployeesupport@multicare.org)  
**Routine Hours:** Monday-Friday 7a - 10p; Weekends 6a-12p  
**Call or email:** 24/7, the team will respond as soon as possible

**Employee Testing Locations:**

Indigo Clinic Locations		MMA/RW Respiratory Clinics
<ul style="list-style-type: none"> <li>• Seattle</li> <li>• James Center (Tacoma)</li> <li>• Lakeland Hill (Bonney Lake/Auburn)</li> <li>• Federal Way</li> <li>• Fredrickson</li> <li>• Marysville</li> </ul>	<ul style="list-style-type: none"> <li>• Valley (INW)</li> <li>• Shadle (INW)</li> <li>• Thurston County * 12/01/2021</li> <li>• Pt Ruston *01/01/2021</li> <li>• Maple Valley *01/01/2021</li> <li>• Bonney Lake *01/01/2021</li> </ul>	<ul style="list-style-type: none"> <li>• Covington</li> <li>• Gig Harbor</li> <li>• University Place</li> <li>• Moran Prairie (INW)</li> <li>• Cheney Family Medicine (INW)</li> </ul>