

November 23, 2020

Memorandum

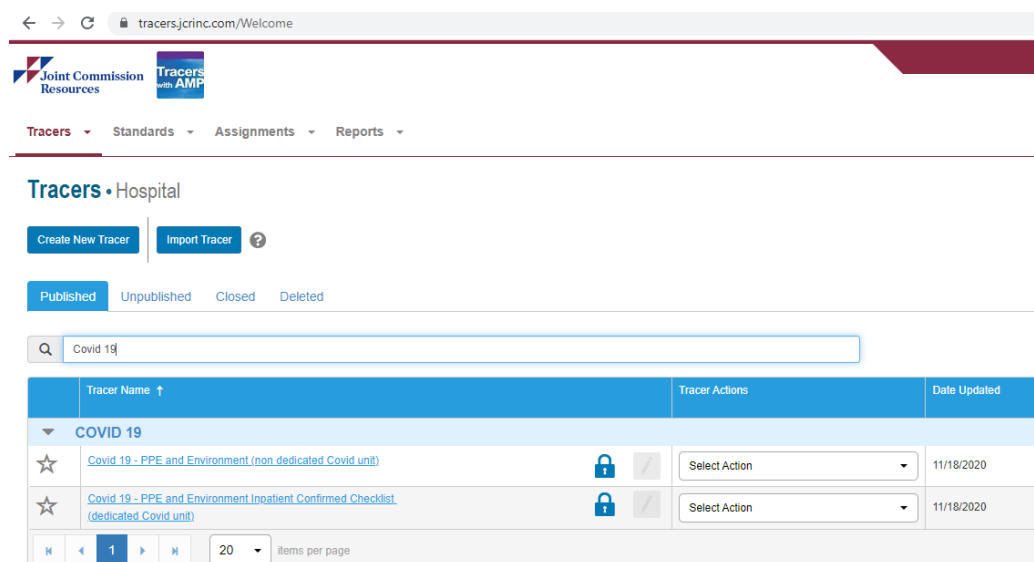
To: Hospital Department Leadership
From: Quality Management Department

COVID-19 Tracers Available for Immediate Use





The quality team has created two tracers to assist you in ensuring your units are practicing safe evidence-based care.

- COVID-19 PPE and Environment Inpatient Confirmed Dedicated COVID Unit Checklist
- COVID-19 PPE and Environment Non-Dedicated Unit Tracer

The tracers are located on the Joint Commission Tracer Tool page. We recommend all inpatient and ED units complete 2-3 tracers a week. Tracers are placed in the tracer tool with the week running from Sunday to Saturday. The weekly tracer snapshot report comes out to all clinical leadership on Mondays and will include the COVID tracers going forward.



The screenshot shows the Joint Commission Tracer Tool interface. The browser address bar displays "tracers.jcrinc.com/Welcome". The page header includes the Joint Commission Resources logo and "Tracers with AMP". A navigation menu contains "Tracers", "Standards", "Assignments", and "Reports". The main content area is titled "Tracers • Hospital" and features buttons for "Create New Tracer" and "Import Tracer". Below these are tabs for "Published", "Unpublished", "Closed", and "Deleted". A search bar contains the text "Covid 19". A table lists two tracers under the "COVID 19" category:

Tracer Name ↑	Tracer Actions	Date Updated
★ Covid 19 - PPE and Environment (non dedicated Covid unit)	  Select Action	11/18/2020
★ Covid 19 - PPE and Environment Inpatient Confirmed Checklist (dedicated Covid unit)	  Select Action	11/18/2020

At the bottom of the table, there is a pagination control showing "1" of 20 items per page.

If you need any assistance, please reach out to any member of the Accreditation or Infection Prevention Team.