



DATE: December 22, 2020  
TO: All MultiCare Employees  
FROM: June Altaras, SVP & Chief Quality, Safety & Nursing Officer  
SUBJECT: Join the COVID-19 Vaccination Clinic Labor Pool

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As we continue to administer the COVID-19 vaccine to our staff and communities across our system there are opportunities for staff to serve at our 17 vaccination sites in the Puget Sound and Inland Northwest regions.

To join the COVID-19 Vaccination Clinic Labor Pool, you can submit an online application, indicating your availability and skill set. Please click on the link below to fill out the application form. You may select multiple site preferences within your region.

[COVID-19 Vaccination Labor Pool](#)

After you have submitted your application you will be included in the labor pool. We will contact you when your availability and skill set match with an open need. Please do not re-submit an application after you have submitted the initial one, as it will create duplicate profiles in the system.

We realize your availability may change over time, or that you may want to indicate your availability only on specific dates. If you need to change your availability in the system, please sign up for **VicNet** using the link below. Please make any changes to your availability through VicNet and not through the original application process.

<https://www.volgistics.com/ex2/vicnet.dll/?from=510525>

Following is additional information about the COVID-19 Vaccination Clinic Labor Pool.

### **What are the criteria for working at the vaccination clinic?**

There are three roles in each clinic: vaccinator, check-in/registration and runner

Vaccinators may be an:

- RN
- LPN
- MA
- MD
- DO
- ARNP

- PA
- Pharmacist
- Nursing student
- Medical student

If you are an inpatient clinical staff member providing direct bedside care, please devote any extra hours you wish to work to filling open hospital needs to ensure continuity of patient care.

Those working check-in/registration at the vaccination clinics may be anyone with Epic access, and runners do not need any specific clinical or non-clinical skills.

**Will I be paid for my time?**

Hourly and union employees will be paid their normal wages for their time.

**Do I need training to be able to give this vaccination?**

You will be given a brief, 10-15-minute training on site at the beginning of your first shift.

**Will I be able to get the vaccination myself while I'm at the vaccination clinic?**

Staff who work at the vaccination clinics will be moved to Group 1 and will be able to receive the vaccination. You still may have to schedule an appointment for another time if there is not capacity at the clinic for a vaccination during your shift. You will also need a [MyChart account](#) to schedule and document your vaccination.

**Can I work at a vaccination location different from my place of employment?**

Yes, you may choose your preferred location when you submit your application.

**Can I volunteer if I'm a retired clinical employee?**

We are not calling upon retired clinicians at this time.

Thank you for your interest in helping distribute the COVID-19 vaccine. If you have any additional questions, please send them to [covidvaccinationstaffing@multicare.org](mailto:covidvaccinationstaffing@multicare.org).